



# UNIVERSITY OF BUNER

Advertisement No (02) 2018

Website: [www.ubuner.edu.pk](http://www.ubuner.edu.pk)

## Situation Vacant

Applications are invited from Pakistani nationals on prescribed forms for the following posts purely on contract basis for a period of one year extendable on satisfactory performance in University of Buner. The Application form can be obtained from University of Buner office or can be downloaded from University of Buner website.

- 1. Deputy Controller of Examination (BPS- 18) Age Limit: 40 Years**  
**Qualification:** Master's Degree with First Division from HEC recognized University/Institution with 05 Years' teaching/administrative experience in a University/Government or autonomous body in BPS- 17 and above.
- 2. Deputy Director Works (Civil) (BPS- 18) Age Limit: 40 Years**  
**Qualification:** B.Sc. Civil Engineering with First Division from an HEC recognized University/Institution with 05 Years' Civil projects handling experience in a University/Government or autonomous body in BPS- 17 and above.
- 3. Assistant Director (Administration) (BPS-17) Age Limit: 45 Years**  
**Qualification:** Master's Degree with First Division from an HEC recognized University/Institution. Preference will be given to Retired Ex-Service men.
- 4. Audit officer (BPS-17) Age Limit: 35 Years**  
**Qualification:** Master's Degree with First Division in Finance, Commerce, and Business Administration from an HEC recognized University/Institution or Chartered Accountant. Preference will be given to candidate having audit firm experience.
- 5. IT Administrator (BPS-16) Age Limit: 35 Years**  
**Qualification:** First Class M.Sc. in Computer Science /BCS/BIT (16 Year of Education). Experience in Web Development will be given preference. **Domicile:** Malakand Division

## TERMS AND CANDITIONS:

1. Application processing fee of Rs.1500/- for position in BPS-17 and above, and Rs. 1200/- for BPS-16 are to be deposited in A/C No. **0009327901179701** Habib Bank Limited, Sawari branch, Buner, in favour of University of Buner. Original bank receipt or bank draft should be attached with the application form.
2. Dully filled application form along with relevant documents/experience certificates and two passport size colour photographs should reach the office of the undersigned on or before 26/01/2018 positively.
3. The candidates having foreign degrees/certificates must provide equivalency certificate from HEC Islamabad.
4. Incomplete applications or those received after due date shall not be entertained.
5. Original documents will have to be produced at the time of interview.
6. Contact numbers, mail and email addresses must be provided for quick correspondence.
7. Candidates working in government /semi-government /autonomous organizations should apply through proper channel.
8. Less than 3.0/4.0 CGPA will be considered second division.
9. No TA/DA shall be admissible for test and interview.
10. The University reserves the right to increase, decrease or not to fill any of the above posts, or to accept/reject application against any of the above post without assigning any reasons.
11. The University shall not issue any call letters for test/interview, however list of eligible applicants for test/interview will be displayed on University website.
12. Candidates applying for more than one post need to send separate applications for each post.
13. Errors and omissions if any shall be subject to subsequent rectification by University of Buner.

**PROJECT DIRECTOR**  
**UNIVERSITY OF BUNER**